

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on June 27, 2024, at 4:00 p.m. in Rawlins, Wyoming.

Roll Call

Board members present: Rick Greene, Pam Thayer, and Mike Mann. Via Zoom: Matt Feldmann.
Absent: Neil Kourbelas.

Others present: Jennifer Moore, Cory Hudson, Janet Garcia, Karen Webster, Shelly Collier, Candie Zumbrennan, and Wally McClellan
Via Zoom: Ryanne Mikesell, Roberta Corson, Kash Perry, Emma Davis, and Joslynn Davis.

Agenda

Mike Mann made the motion to approve the agenda. The motion was seconded by Rick Greene and passed.

Executive Session

None

Public Comments, Presentations & Reports

- A. LSRV Camp Peak 2024 Organizers: Ryanne introduced Kash Perry, Emma Davis, and Joslynn Davis to the board and staff. They are the core set of volunteers. The LSRV staff really enjoyed having their help and they did a lot of work to make Camp Peak successful. For instance, these volunteers came up with the theme for this year, they created the supply list needed and, also helped pack everything needed for camp. They were a huge help. Ryanne invited the group to speak about their experiences. One of the volunteers said that it was fun, they have participated in it since they were little. Ryanne said they had a total of 61 students for camp peak ranging in age from 3 years old through 5th grade.

- B. Rawlins: Cory introduced Wally McClellan to the board and staff. He recently completed his High School Equivalency Certificate and scored very high on all his tests. We are excited to see his next steps. Cory also told Wally that by finishing his HiSEC, he has earned a free 3 credit college class of his choice. Cory presented Wally with a certificate. Wally said that learning is not the hard part for him, it's the classroom setting that is really challenging for him and the specific ways and speed at which they must learn materials. So online and at your own pace learning is better for him. Pam asked Wally what class he would pick, he said he would like to take classes in science. Wally also said he would love to take a high-level class just to be exposed to the material even if he didn't pass it. He would still really enjoy every second of it. He said that failure leads to actual learning. The board was glad that he was able to find a fit to his style of learning and they are very proud of him. Wyatt Rowe did not make it to the meeting, but Cory said that he completed his testing very quickly, it took him about 1 week to finish. We are proud of him too!

Consent Agenda

- C. Mike Mann made the motion to approve the minutes for the May 23, 2024 meeting, Treasurer's Report, and Accounts Payable for June 2024. The motion was seconded by Rick Greene and passed. Pam Thayer abstained from the vote.

Action Items

- A. Pam Thayer made the motion to approve the presented surplus list. The motion was seconded by Mike Mann and passed.

- B. Mike Mann made the motion to approve a 2.3% increase to the Executive Director's annual salary. The motion was seconded by Rick Greene and passed.

- C. Mike Mann made the motion to approve the 2024-2025 Proposed Budget. The motion was seconded by Pam Thayer and passed.

Discussion

None

Directors Report

Jennifer reported that the school year ended well. There was a lot of work on projects up until the very last moment. While we have some classes and events during the summer, this time is usually spent working more on internal processes. There has been work on the budget, planning for next year, inventory, organization, maintenance, and cleaning happening at CCHEC. Jennifer also reminded the board that we are looking for an auto instructor for next year. If you know of anyone who might be interested, please send them her way.

Staff Reports

Shelly reported that there will be minimal changes to the budget presented in July, mainly cash carry-over. To finish, Shelly asked the board members who completed and passed their Wyoming Department of Audit Training. Pam, Mike, and Rick said that they completed and passed the training. Matt said that he would be working on completion this coming weekend.

Janet reported that summer programming is off to a great start! In June we offered the following classes: Conceal Carry class with Alex Bakken. We had 16 people in the class. Driver's Education was also offered in June with another class in July. The same with Safe Sitter, we have one scheduled in June and another in July. Barb wrapped up her 60-hour Medication Aide class. She had a full class of 8 students that completed. We had a nice turn out for paint night with over 40 people in attendance. It was also the first night of Music in the Park, so it was a pleasant surprise at how many people showed up for class. We have a toddler paint class set for July 11th. We did have to cancel a couple of classes because of low enrollment. One was our Budget Friendly Meal Planning class and Healthy Relationships. They will be offered again in the fall.

Lastly, Janet informed the board that we are looking forward to our Primary Candidate Forums in July. We will host the City of Rawlins Council on Wednesday, July 10th at 6pm. Then the Commissioners and Wyoming District #15 on Thursday, July 11th at 6pm.

Cory reported that dual student summer college classes are going well, and students have been checking in with Candie regularly and most of them are doing very well. Sandy Mink continues to tutor at the jail and currently has 1 student. That student took her last test, and we are waiting for the results to see if she will be able to get her High School Equivalency Certificate. Testing continues through the summer. We hosted another session of CNA testing on June 12th. Lastly, Cory said that she and Candie are reading and discussing a book about classroom management during the summer.

Ryanne reported that they stayed busy in June. Having the kids helping with Camp Peak was a godsend, they were coming up empty on ideas. July will still be busy, they will be doing cleaning and organizing. Ryanne said they are happy to have Camp Peak and Swimming lessons both done in June. Ryanne has heard all good things about the switch from swimming lessons to Rawlins instead of Craig. Also, in July they will have kids macrame class and a nailed it cake decorating class. Ryanne and Natalie will be taking a QPR course so that they can teach it next year. They will also be having a Kids' Self-Defense class with Alex Bakken. There has been a lot of interest in that, so Ryanne thinks it will run. Matt asked if we could get the student volunteers a gift card, Jennifer said that they could. Ryanne also said they were going to buy them lunch and talk about what went well and what could be improved upon for next year's Camp Peak.

Board Comments

Mike said he really appreciates keeping the programs going through the summer. And seeing the participation is great. Keeping that connection with the community is good.

Rick said he didn't really have anything.

Pam said thank you for everything and finishing out the year. Pam asked if everyone here was certified in QPR. Jennifer said no, most of us have our Mental Health First Aid training that is offered regularly through Project Aware and Project Prevention. Some have QPR training. We do have several local instructors here in Rawlins already.

Matt asked what QPR stands for. It is Question, Persuade, Refer. Matt appreciates all the hard work and the presentations that we do at the board meetings, that is always a little feather in the cap for the board. Matt also said it is time to start thinking about the summer BBQ.

Next Board Meeting Date

The next meeting is scheduled for Wednesday, July 17, 2024 at 4:00 p.m. in Rawlins.

Adjournment

Rick Greene made the motion to adjourn. The motion was seconded by Pam Thayer and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant